

## TO SCHOOL DISTRICTS SAFETY PROGRAM COORDINATOR

SDIC is evaluating our safety program. We have seen improvements to our members safety programs and we are very encouraged by the steps taken to reduce the number of claims within the districts. SDIC would like to assist you in that goal by challenging each member to develop a plan that would reduce your number of claims by 5% during the next fiscal year.

**THE THREE MAIN CATAGORIES OF “KIND” OF ACCIDENTS ARE: FALLS, STRUCK BY, AND STRAINS**

**THE THREE MAIN CATAGORIES OF “CAUSES” ARE: UNSAFE ACT, UNSAFE CONDITIONS, FUNDAMENTAL CAUSES**

The way to reduce your accidents/injuries is to investigate every accident and determine the cause. Strive to establish a “Focus on Safety” attitude throughout your district. The unsafe acts of workers and the unsafe conditions that cause accidents can be identified and corrected. It is your responsibility to **Find** them, **name** them, and **correct** them.

SDIC is having a drive on increased safety training with the goal being to reduce the number of incidents causing injuries to your staff. I listed several topics below, please take a moment to indicate your interest in having SDIC/CMI come to your district ,at no charge to you, to provide direction and training on these various topics.

INTERESTED	SUGGESTED TRAINING TOPIC
	DETAILED ACCIDENT INVESTIGATION
	SAFETY RULES AND ACCOUNTABILITY
	BUILDING INSPECTIONS—HOUSEKEEPING
	CRISIS INTERVENTION—DESCALATING SITUATIONS
	SAFETY COMMITTEE BY-LAWS
	SALARY CONTINUATION WHILE COLLECTING WC PAYMENTS
	FOOD SERVICE—JOB SAFETY ANALYSIS, KITCHEN SAFETY
	ELECTRICAL SAFETY NFPA 70E CERTIFICATION (same as OSHA)
	PLAYGROUND EQUIPMENT INSPECTION—SAFETY
	INDOOR AIR QUALITY ASSESSMENT—MOLD
	REQUIRED ANNUAL TRAINING—BLOODBORNE PATHOGENS, MSDS
	SPECIFIC JOB TASK TRAINING—LIFTING, LADDER SAFETY
	SPECIFIC JOB TRAINING—CUSTODIANS, FOOD, GROUNDS, DRIVERS
	SAFETY COMMITTEE TRAINING—DUTIES & RESPONSIBILITIES
	CONFINED SPACE TRAINING—RESPIRATORS

Please add your ideas or suggestions for specific training topics.

Return this form to Katherine Robinson at SDIC [krobinson@sdicwc.org](mailto:krobinson@sdicwc.org) or fax 215-393-0531

Remember to put your name, phone number and school district on the return fax or email.